

**Wednesday 25th June 2025 at 5.30pm
Remote Online Meeting**

Agenda

Members:

Patrick Kwong – Associate Member
Anna Mason – Staff Governor
Sarah Medicoff - Foundation Governor
Nader Sheta – Chair of Governors/ Foundation Governor
Graham Thompson – Principal

Invited to attend:

Clare Baskott - Clerk to Governors
Ciaran Graham – Associate Principal (Observer)
Margaret Searle - Director of Finance & Resources

Time	Item No	Item	Paper	BAF/RISK
5.30pm	1	Opening Prayer and Welcome		
	2	Election of Chair of the Committee		
	3	Apologies for absence		
	4	Declarations of Interests		
	5	Notification of Any Other Business (notified to the Chair and Clerk prior to the meeting)		
5.35pm	5	Minutes of previous meeting, Tuesday 4th March 2025: for review and agreement	Yes	
	5.1	Matters Arising for this meeting not on the agenda		
5.40pm	6	Premises/Estates	Yes	2. Funding and Finance 1. Student recruitment and retention 7. Estates and H&S compliance
	6.1	Premises and Accommodation Report – Graham Thompson – Principal		
	6.2	Insurance update – Margaret Searle - Director of Finance & Resources		
6.00pm	7	Annual Health and Safety Report: – Graham Thompson – Principal – for recommendation to the Full Governing Board		7. Estates and H&S compliance
6.15pm	8	Financial – Margaret Searle - Director of Finance & Resources/Chair of the Committee		
	8.1	Monthly Commentary and Accounts – monthly accounts up to 31 st May 202	Yes	2. Funding and Finance 10. Leadership and Governance
	8.2	Recommendations from the Remuneration Committee (to note that account has been taken in the budget for any recommendations arising) – covered under 8.3		
			No	

Time	Item No	Item	Paper	BAF/RISK
	8.3	College Financial Forecasting Return including College Budget for 2025/26 – Three-year template and supporting commentary for filing with the EFSA by 31 st July 2025 for recommendation to the Full Governing Board <i>The Accounting Officer will make a declaration on the return to confirm that the Governing Body will approve the CFFR and that it supports the GB's strategic objectives.</i>	Yes	2. Funding and Finance 10. Leadership and Governance
	8.4	Staffing update		2. Funding and Finance
	8.5	Funding updates		10. Leadership and Governance
	8.6	Treasury Management Treasury Management: Monitoring Report – Margaret Searle - Director of Finance & Resources	Yes	1. Student recruitment and retention
	8.7	Treasury Management Policy (annual review) for recommendation to the Full Governing Board	Yes	9 HR
	8.8	ESFA updates including Strategic Conversation and April Dashboard report	Yes	
	8.9	College Financial Regulations and Associated Policies: update and revision for 2025 for recommendation to the Full Governing Board to include: <ul style="list-style-type: none"> • Update summary • Regulations • Travel & subsistence 	Yes	2. Funding and Finance
	8.10	Rateable value – verbal update		2. Funding and Finance
	8.11	FMCE Improvement Plan: to note progress report		10. Leadership and Governance
	8.12	Insurance update		2. Funding and Finance
6:45pm	9	Accountability agreement update – Graham Thompson	Yes	10. Leadership and Governance
6:50pm	10	SFX Corporate Services Ltd – Margaret Searle SFX Corporate board meetings: Tuesday 3 rd June 2025 at 5:30pm via Zoom	Verbal update	2. Funding and Finance
7:30pm		Standing closing items		

Time	Item No	Item	Paper	BAF/RISK
	11	Committee review of effectiveness , membership, and skills: online questionnaire for completion after the meeting		10. Leadership and Governance
	11.1	Has the Committee identified any new or heightened risks to be advised to the Audit Committee for the risk register?		
	12	Any Other Business		
	13	Review and agree meeting dates and business for 2025/26	Yes	
	14	Identification of any confidential items		
	15	Date of next meeting: Tuesday 30 th September 2025 at 5:30pm via Zoom		
	16	Close of meeting		